



Town of Swampscott, Hadley Elementary School

Swampscott School Building Committee Meeting #7

Date & Time: 8:00AM on July 23, 2013
Location: Swampscott Middle School

Attended

Swampscott School Building Committee (SSBC): Garrett Baker, Member MCPPO certified, (GB)
Edward Cronin, SPS Business Manager (EC)
Pam Angelakis, Assistant Superintendent (PA)
Carin Marshall, School Committee (CM)
Sandra Rivers, Principal, Hadley Elementary School (SR)
Thomas Younger, Exec. Officer and Administrator (TY)
Laurier Beaupre, School Committee (LB)

collaborative partners (CP): Paul Kalous (PK)

Mount Vernon Group Architects (MVG): Frank Tedesco, AIA (FT)
Al Cuevas AIA (AC)
Ben Gary, (BG)
Steve Gribbin (SG)

The purpose of the meeting is to move the Hadley Elementary School Project forward.

Opening Remarks

CM opened the meeting and Collaborative Partners reviewed the agenda.

Schedule and Public Outreach

PK reviewed the draft schedule and based on preparation of design information suggested some general dates of SBC and other meetings. These include:

- Space summary or program listing numbers, sizes and uses of classrooms to MSBA for a preliminary review August 8/7/13.
- Architect to present study of alternative sites, test fits, etc. to SBC August 20.
- Teacher convocation update presentation.
- Architect and OPM present study of alternatives with project costs and budgets to SBC September 10.
- Public forum week of September 16.
- Public forum week of September 23
- SBC vote by September 24 on preferred scheme and location based on study of alternatives and public input from forums.
- MSBA Board of Directors vote grant offer March 26, 2014
- Town Meeting May 5 and probably May 6, 2014.
- Scheduled Town election April 29, 2014.

The SBC will review schedule and consider dates moving ahead. The teacher convocation is scheduled for Monday August 26 and the team is asked to present an update and the SBC can announce the dates for the public forums. The location for the forums will be the High School Auditorium because the Hadley School is not wheelchair accessible. TY stated that he would be meeting with the public works directors to discuss the school sites.

Project Planning discussion

AC stated that MVG provided a space summary and reviewed it with PA. PA reported that the summary was complete except that the school will need an additional science room to the MSBA standard program. PK stated that the MSBA is supportive of classroom construction, especially for science, so hopefully the school may convince the MSBA of the need. FT said that provision of computer technology may be accomplished a number of different ways and that MVG designs for maximum flexibility. AC reported that the building would be more than 100,000 s.f., and within the range of what the MSBA would approve based on the space summary.

Mount Vernon Group Design Contract

PK stated that the contract was executed. FT introduced Steve Gribbins of their staff who will be working on this project.

Other Business:

Motion: That the minutes of meeting 6 that took place on July 16, 2013 be accepted pending minor edits discussed.

Motion by: Ed Cronin

Seconded: Carin Marshall

Vote: Unanimous

Next Meeting:

The next School Building Committee meeting will be held on Tuesday July 30, 2013 at 8:00AM. The meeting is called by the MSBA, who will furnish the agenda.

These notes will become part of the project record as written, unless corrections or additions are received in writing by collaborative partners within 6 days of distribution.