

REGULAR SESSION MINUTES

October 5, 2016

A meeting of the Swampscott School Committee was held in room B129 at Swampscott High School commencing at 7:00 p.m. with the following members present: Ms. Carin Marshall, Chairman, Ms. Amy OConnor, Mr. Ted Delano, Ms. Suzanne Wright and Ms. Gargi Cooper. Also Present: Ms. Pamela Angelakis, Superintendent of Schools and Mr. Evan Katz, School Business Administrator, Ms. Anne Marie Condikey, Director of Curriculum and Student Representatives Gabby LaRiviere and Tenley Seidel.

PUBLIC COMMENT

There was none.

COMMUNITY ANNOUNCEMENTS

Ms. OConnor recognized and congratulated Mr. Calichman's acknowledgement during the Penn State game.

Ms. Wright stated she attended the ribbon cutting program for Swift and Harbor and added it was impressive to see what's been accomplished in a short year.

Gabby LaRiviere was happy to see that SHS, and the town, are now single stream recycling.

Mr. Delano congratulated Ms. Sheehan on Educator of the Year. He also recognized Coach Serino and football team for their help with the Ladies Sodality Rummage sale at St. John's. He also stated that he is happy that the mediation program through Special Education is up and running and that he had two families who contacted him and were happy with the program.

Tenley Seidel said that the ADL induced new members last week bringing their total to 45. She also stated that she and Ms. LaRiviere were working on organizing some community service.

CONSENT AGENDA

Ms. Marshall read items contained in the Consent Agenda and requested a motion to approve the June 22, 2106 minutes separate from the rest of the items.

MOTION:

It was moved by Ms. OConnor and seconded by Ms. Cooper to accept the meeting minutes of June 22, 2016. The motion was approved by Mr. Delano, Ms. O'Connor and Ms. Cooper.

MOTION:

It was moved by Ms. OConnor and seconded by Ms. Wright to accept the Consent Agenda, as amended, containing Policy Subcommittee Minutes – Sept 19, 2016; Executive Session Minutes – Sept 21, 2016; Donation – iPads & cases – MS PTO; Field Trip – Albert – Canada and WARRANT # 17-13 & 17-14. The motion passed unanimously.

SUPERINTENDENT'S REPORT:

For the Love of Learning – Ms. Wynne and Ms. Powers/MS

Ms. Angelakis explained the For the Love of Learning segment and introduced Mrs. Wynne and Mrs. Powers. Mrs. Wynne brought up 5th grade students, James Dicker, Maya Koelewyn, Ellie Levine, Rose Masucci, Joshua Murphy and Liam Wales. Mrs. Wynne explained their project "Reaching for the Stars." Each student displayed their project and explained the symbols they used. Mrs. Wynne explained that the whole 5th grade had participated in the project with some variations throughout the classes. Ms. Angelakis said she was excited by the social goals and congratulated all on their projects.

Educator of the Year – Ms. Susan Sheehan

Ms. Angelakis gave some background on Ms. Sheehan and congratulated her for being named Educator of the Year. Ms. OConnor commented on Ms. Sheehan's speech at the opening day convocation and how she was lucky to be teaching with people who were her teachers. Ms. Sheehan said she was in a very special position and also thanked everyone.

Recognition of Teacher's awarded Professional Status.

Ms. Angelakis recognized Megan Bauer, Rebecca Boudreau, Kacie Carli, William Chan, Erin DiLisio, Nicole Jacobsen, Julie Mazzola, Gloria Salvaneli and Amanda Wood for achieving professional status. She gave biographical information for each teacher and also acknowledged Stephanie DeOrio, Nancy Leffler and Alison Oxtan who were unable to attend.

Student Services Update – M. Raymond

Ms. Angelakis invited Ms. Raymond forward to present an update on Student Services. Ms. Raymond thanked Ms. Angelakis and all of the staff for helping her transition into her role. She presented an overview of what Student Services does as well as listed staff members who work under Student Services. Ms. Raymond gave an overview of the programs which are implemented through Student Services at each of the schools and including the Integrated Preschool, the Harbor, SWIFT and IVY programs. Ms. OConnor questioned the numbers of students in the programs and Ms. Raymond gave approximate numbers. Ms. Wright questioned if there were any students tuitioned into the IVY program. Ms. Raymond said the District did not and that most neighboring Districts have their own programs. Ms. Raymond also reviewed the anticipated needs in the upcoming school year and the challenges relating to budget as well as space for programs within the buildings. Ms. Raymond discussed the cost for tuition for out of District placement programs and the challenges of predicting what is an ever-changing number. She also referred to the number of students within out of district programs. Ms. Angelakis referred to placement into programs and how that is determined. Ms. Raymond stated that it is a team decision and that sometimes an individual student's needs cannot be met within the programs of the District leading to a placement. There was a discussion regarding transportation costs for in and out of District as well as homeless. Ms. Cooper questioned whether the District could run transportation and Ms. Raymond felt that would be a full-time job simply to manage transportation and its related complications. Ms. Raymond further reviewed 504 services, ELL, Title 1 programs, counseling services and nursing staff. She further spoke about team and District meetings which keep all staff informed of Student Service issues and programming. Ms. Angelakis thanked Ms. Raymond for all of the information.

A break was taken from 8:27 p.m. to 8:35 p.m.

Ms. OConnor stated that she would be remiss to not say that educating has become a business of reporting and Ms. Raymond stated that it is a struggle with increased reporting to make sure time isn't taken away from direct service to kids and that it's a constant balancing act.

CHAIR REPORT:

There was none.

SCHOOL BUSINESS ADMINISTRATOR

FY Budget – Review & Update

Mr. Katz explained the history of work since he joined the District. He explained that the budget is compiled in the winter with the expectation that it will still work come July 1. He gave an overview of the presentation agenda items and referred to the figures within the budget summary. Mr. Katz reviewed the budget structure and how the budget line items are built. He explained areas of funding and reviewed different expense categories. Mr. Katz explained that the area of calculated expenses within the budget is more difficult to predict as opposed to fixed expenses. Mr. Katz reviewed utilities, Special Education tuition and transportation, regular Ed transportation and OT and PT services. Mr. Katz also explained some of the categories which are currently underfunded including SPED tuition and SPED transportation, Facilities maintenance and supplies, Technology and High School athletics. Mr. Delano questioned the High School athletics category. Mr. Katz explained that despite the efforts made to collect any back user fees the expenses still outweigh the amount of user fees coming in. Mary Ellen Fletcher, a

FinComm member questioned the situation with the user fees and stated they were unaware that there had been people not paying the user fees. Ms. Angelakis stated the Athletics Department worked incredibly hard to collect past fees. Mr. Katz also gave some historical background on revenue received from the Town from 2011 forward. He expressed concern about the ability to sustain budget increases moving forward. He further stated that the current budget practices are unsustainable and core educational services could be at risk. There was discussion on past pre-payment and rolling money from year to year. Mr. Katz explained that it has been a topic discussed on the Business Manager's listserv but that it is generally dangerous to use one-time money to support the operating budget. Mr. Katz then reviewed the bottom line revenue and expenses as well as a budget watch list. He further reminded that there are issues which will affect next year's budget, including the new teacher contract, Special Ed tuition and transportation, Facilities, Technology, Energy and one-time revenue supporting this year's budget which will affect next year's budget.

Mr. Delano thanked Mr. Katz for his presentation and reminded those of the work done in the past to make the budgets building based for more clarity. He also wanted the community to know that each member of the Board takes the situation to heart and that the District is thriving. He commended Mr. Katz for the work that he has done in his time in the District. Ms. Angelakis also thanked Mr. Katz for his presentation.

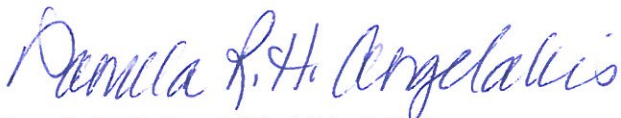
Ms. Cooper questioned whether there could be an update on the librarians as they were part of a reinstated program. Ms. Angelakis stated she would add it to her report at a future meeting.

ADJOURNMENT

MOTION:

At 9:25 p.m. it was moved by Ms. OConnor, seconded by Ms. Wright and voted by roll call vote to conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel. Ms. Marshall –yes; Mr. Delano – yes; Ms. Wright – yes; Ms. OConnor – yes; Ms. Cooper – yes.

Respectfully submitted,



Pamela R.H. Angelakis, M.A., M.Ed.
Superintendent of Schools
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Date:

Supporting Documents:

Updated Agenda 5-Oct-2016 School Committee Meeting.pdf
Approved 20-Sept-2016 Policy Subcommittee Meeting Minutes.pdf
Approved 21-Sept-2016 Executive Session Meeting Minutes.pdf
Approved 21-Sept-2016 SC Meeting Minutes.pdf
Approved 22-June-2016 SC Meeting Minutes.pdf
Budget – SC May 25 – Oct. 5.pdf
Donation-iPads & cases-MS PTO.pdf
Field Trip-Albert-Canada.pdf
FY17 Budget – Oct. 5 – Final slides.pdf
Staff List Professional Status 2016-2017.pdf
State of Student Services 2016-2017 slides.pdf