

REGULAR SESSION MINUTES
December 15, 2014

A meeting of the Swampscott School Committee was held in the Auditorium at Swampscott High School commencing at 7:00 p.m. with the following members present: Mr. Ted Delano, Chairman; Ms. Amy OConnor, Ms. Suzanne Wright and Ms. Gargi Cooper. Also Present: Ms. Pamela Angelakis, M.A. M.Ed., Superintendent of Schools; Lois Longin, Director of Curriculum and Instruction and Dave Castellarin, Finance Coordinator and Town Accountant and Student Representatives Megan Russo and Ian Crimmins. Ms. Carin Marshall, Vice Chairman was absent.

Mr. Delano explained that two students were invited to come and lead the pledge of allegiance and read the Mission Statement of the District. He gave the Committee some background on each student and introduced Middle School 8th grade students Marley Schmidt and Julia Webster.

PUBLIC COMMENT

There was none.

COMMITTEE COMMENT

Ms. Wright congratulated the Hadley School for their production of Seussical and commented on the partnership with the YMCA. She also commented about Computer Science week at the Middle School and heard it was great and hoped to see that happen more frequently.

Ms. OConnor also commented on Computer Week and gave her kudos to Mr. Murphy and his team, including Mr. Scharfenberger and Ms. Paine for their work on putting it together. Ms. Angelakis showed the Committee a sample of a project from the 3D printer that one of the students was able to make. Ms. OConnor thanked the PTA for their purchase of the 3D printer.

Mr. Delano commented on the community service connection between the YMCA and the High School and was glad to see that getting started.

Ms. Cooper also attended Seussical and commented on how wonderful it was. She also stated she hoped the other schools would utilize the High School auditorium as it gave students a chance to perform in a larger venue. She also echoed Ms. Wright and Ms. OConnor's comments about Computer Science week at the Middle School.

Megan Russo reminded all about the upcoming Winter Concert on Thursday at the High School which will feature the High School Band and Chorus. She also added that the band would be performing at Charlie Baker's upcoming inauguration.

Ian Crimmins commented on the roll-out of the Lobby Guard system and spoke about some issues with lines getting into school during senior open campus. He thought maybe a second scanner might help with the lines. Ms. Angelakis stated she had spoken with Detective Cheever and that they were working on getting a second scanner and that she liked the thought of putting it at the back door but that would require staffing and was something to look at down the road.

CONSENT AGENDA

Mr. Delano requested a motion to approve the regular session minutes of November 24, 2014 and Warrants #15-22, 15-23 and 15-24. Ms. Cooper commented on a few typographical errors which it was agreed would be changed and voted accepted as amended.

MOTION:

It was moved by Ms. Wright and seconded by Ms. OConnor to accept the Regular Session Minutes of November 24, 2014, as amended, and the Warrants #15-22, 15-23 and 15-24. The motion passed 4-0.

SUPERINTENDENT'S REPORT

Capital Update

Ms. Angelakis stated that she recently met with Mr. Castellarin and Mr. Baker to determine priority for the District. She referred to the hand-outs which the Committee has and spoke about Clarke ADA improvements as well as repairs and replacement of boilers at Hadley. She also stated the District was looking at purchasing an additional work truck with a plow. She referred to the five-year Technology plan and stated that Mr. Kaczynski would be presenting to the Committee in January and that he was working with Mr. Castellarin on that as well. Ms. Angelakis took questions from the Committee. Ms. OConnor questioned the purchase of the truck and if it was related to any consolidation with the town. Ms. Angelakis stated the truck has been in discussion for years and that it would be a benefit no matter what facilities looks like down the road. Ms. Cooper questioned the issues at Hadley and Dorian Taylor's recommendations. Ms. Angelakis stated they were working on getting concrete information from facilities but that the recommendations and issues were on the radar. Mr. Delano questioned whether there were options of partnering with Salem on purchasing. Ms. Angelakis stated it was more with supplies but that they had looked into partnering with Salem on the Clarke issues. Ms. Cooper referred to a program that Neil Duffy had brought to her attention from the MSBA regarding repairs. Ms. Angelakis stated she would look into that as well. There was discussion regarding the Technology Plan and Ms. Angelakis stated that Mr. Kaczynski would present his plan to the Committee on January 12th.

Enrollment Numbers

Ms. Angelakis reviewed the enrollment numbers which the Committee received in their packet.

January 2nd Professional Development – vote required

Ms. Angelakis referred the Committee to the school calendar which had been previously set and reminded them that teachers were scheduled to return on January 2nd for a professional development day. She stated that she met with the Union along with Mr. Delano and Mr. Castellarin and there were concerns expressed in returning for one day and costs associated with opening buildings. Ms. Angelakis proposed moving the January 2nd PD day to June after the final day for students. Mr. Delano stated he would entertain a motion and discussion on the issue.

MOTION: It was moved by Ms. OConnor and seconded by Ms. Cooper to move the ALICE training PD day from January 2nd to a date in June.

Ms. OConnor questioned the ALICE program. Ms. Longin stated that the program is designed to give teachers choices in responding to school shootings or disturbances. Ms. OConnor asked whether it would be valuable on the last day of school when teachers are packing up classrooms for the summer. Ms. Angelakis said that teachers would be required under contract to attend and that the Union is committed to making it work. She added that they were trying to work together to have little to no impact on the students and to accommodate the finances and staff of the District. There was a lengthy discussion regarding the pros and cons of using the last day of school versus during the school year and during winter months, as well as the benefit to the staff. Mr. Delano stated the motion had been made and seconded and requested a vote.

VOTE ON MOTION: Motion failed to pass by a vote of 3-1.

Ms. OConnor stated she felt there needed to be an alternative and was open to hearing another date.

Light Up Swampscott – vote required

Ms. Angelakis explained the proposed partnership between the District and UNO which will allow funds to be raised towards a new projector at the High School. Ms. Angelakis explained UNO had agreed to offer the program from March to May and a percentage of receipts would be allocated toward this cause. There was discussion on if this was different than the PTA dough-raisers. Ms. Angelakis explained the program would be separate from those programs and that UNO works to obtain other sponsors as well and that it works well getting the whole community involved. Mr. Delano stated a vote to accept the program was required.

MOTION: It was moved by Ms. OConnor and seconded by Ms. Wright to accept the Light Up Swampscott program. The motion passed unanimously.

National Grand Bank Program

Ms. Angelakis explained that she as well as Ms. Longin and Mr. Rozmiarek had recently been invited to visit Marblehead High and see how the National Grand Bank program functions within their school. She also stated that there was supposed to be similar program in place at Swampscott High when the building was built in the Cyber Café space. She gave the Committee an overview of the program and how it would tie in with the business class curriculum as well as having the students experience working in teller positions. Ms. Angelakis said she would be looking into the reasons why the bank didn't go into the school when it was built as well as making sure the District follows any applicable laws with starting the program. Ms. Wright stated that National Grand Bank is a great community partner and she looked forward to hearing more.

Ian Crimmins left the meeting at 7:52 p.m.

FINANCE COORDINATOR

Special Revenue Fund/Revolving Account for Lobby Guard – Staff/Student ID replacement cards – vote required

Mr. Castellarin explained that Mr. Rozmiarek approached him in regards to the replacement cost for lost ID cards. He requested a \$10 fee be instituted for that purpose as well as maintenance and printing of any replacement cards, and Mr. Castellarin stated the Committee would need to vote to approve a special revenue fund as well as the fee. Ms. Wright asked if Mr. Castellarin would oversee the account and he stated he would. Mr. Delano stated he would entertain a motion to create a special revolving account.

MOTION: It was moved by Ms. Wright and seconded by Ms. OConnor to create a Special Revenue Fund/Revolving Account for the Lobby Guard system. The motion passed unanimously.

Mr. Delano asked for an overview of the Lobby Guard system. Ms. Angelakis stated the District had received funds for safety and security and that she had worked in conjunction with Detective Cheever to get the Lobby Guard system set up. It allows for students, staff and visitors to be scanned when they enter the building. She also explained that the system would alert if someone had a criminal offense as well and could be denied access to the building. It can also produce a print-out record of anyone in the building at any time. Ms. Angelakis stated there are procedures for visitors who enter on a regular basis so that they can obtain an ID card as well. Mr. Delano stated as a point of procedure he would entertain a motion to amend the prior motion to include the \$10 fee.

MOTION: It was moved by Ms. OConnor and seconded by Ms. Cooper to amend the motion to create a Special Revenue Fund/Revolving Account for the Lobby Guard system and to include a fee of \$10. The motion passed unanimously.

FY16 Budget and Capital Requests

Mr. Castellarin stated he had begun work on the budget and that capital requests were due to his office by December 5th. He added that Ms. Angelakis had reviewed the facilities and tech requests and that sometime this week he would meet with her to focus on pushing the capital requests forward. He added that they are aware of building issues focused on Hadley and Clarke. He added that he felt they were ahead in time from last year and that the Committee should have the year to date budget as of last week. Ms. OConnor requested a list of key dates for the process. Mr. Castellarin stated they were outlined within the budget guide. Mr. Delano reminded all that they were meeting on Wednesday night at 5:00 for the Committee as a whole.

UNFINISHED BUSINESS

Northshore Consortium Collaborative Agreement

Mr. Delano stated he would entertain a motion to amend the agenda item to include “vote required”

MOTION: It was moved by Ms. Cooper and seconded by Ms. OConnor to amend the agenda to reflect “vote required” on item A of section VII – UNFINISHED BUSINESS. The motion passed unanimously.

Ms. Angelakis explained the District participation through the Northshore Consortium which included a membership fee of \$10,000 and shared that the District saved \$94,766 in tuition through its membership last year

for eight students who attended. There was a discussion regarding the enrollment of students as well as the Consortium's budget schedule. Mr. Delano requested a motion for approval of the agreement and District representative appointment.

MOTION: It was moved by Ms. OConnor and seconded by Ms. Wright to accept the agreement with the Northshore Consortium Collaborative and to appoint Ms. Angelakis as District Representative. The motion passed unanimously.

Finalization of Superintendent's Goals – vote required

Ms. Angelakis stated she recently met with the Communications Subcommittee to review goals and to look at the communications piece. Ms. Angelakis referred the Committee to the updated document as well as went over the changes she made since the last review. Ms. OConnor commented on speaking at Town Meeting as kind of a "state of the union." Ms. Angelakis stated she would add that to evidence. Ms. OConnor also referred to the technology plan presentation. Ms. Angelakis stated they were looking at a presentation in January. There was a lengthy discussion regarding surveying the community and staff and it was agreed that Ms. Angelakis would add in a pre and post-survey.

Megan Russo left the meeting at 8:30 p.m.

MOTION: It was moved by Ms. Wright and seconded by Ms. Cooper to accept the Superintendent's Goals as amended and highlighted. The motion passed unanimously.

Ms. Wright stated the next issue was the School Committee goals. Mr. Delano said those could be added to the January 12th agenda.

Article 6 Committee

Ms. Wright updated the Committee that she was under the impression that the Article 6 Committee would be before the Board of Selectmen this evening but was informed that they would present at a meeting in January so she hoped for more information in January. Mr. Delano suggested it could be added as an agenda item down the road.

Ms. Cooper commented that the Joint Task Force Committee met on December 9th and stated she felt they had made some positive steps forward. She added that their next meeting would be posted as an open meeting.

SUBCOMMITTEE REPORTS

Ms. Wright stated that the Policy Subcommittee had met with Mike Gilbert and would be meeting again to work on the next section, I.

Mr. Delano stated Finance Subcommittee hadn't met but that the Committee as a whole would meet on Wednesday night.

ADJOURNMENT

MOTION: At 8:45 p.m., it was moved by Ms. OConnor and seconded by Ms. Cooper to adjourn. The motion passed 4-0.

Respectfully submitted,



Pamela R.H. Angelakis, M.A., M.Ed.
Superintendent of Schools
/pan

1/13/15

Date: